



PROGRAMMING MANAGER POSITION DESCRIPTION

Pacific Arts Movement is seeking a knowledgeable, ambitious, detail-oriented, and collaborative Programming Manager to serve as a central film festival curator and oversee key functions of the programming process. We are looking for a creative leader who wants to help imagine and build a festival platform worthy of the most forward-thinking Asian American filmmakers, especially the culturally homeless too undisciplined, eccentric, raunchy, unmarketable, ethnic, or visionary for the usual professional tracks provided by “cultural” spaces or “diversity” initiatives.

About Pacific Arts Movement:

Pacific Arts Movement, presenters of the San Diego Asian Film Festival (SDAFF), is a nonprofit media arts organization dedicated to throwing inspiring, innovative, raucous, and community-building celebrations of film and their filmmakers to an audience hungry for Asian and Asian American media. Now in its 22nd year, SDAFF is the largest showcase of Asian cinema in the western United States and one of the premiere festivals for Asian American film. We serve more than 30,000 people annually through SDAFF, Spring Showcase, and year-round events. We also run the Reel Voices summer documentary program for high school students.

Position Summary: The Programming Manager oversees the programming process of the San Diego Asian Film Festival, including submissions, acceptances, asset management, and festival program writing and editing. Additionally, the Programming Manager leads a team of volunteer programmers to make selections amongst the films submitted to the film festival, the bulk of which are short films from Asia and North America. The Programming Manager reports to the Artistic Director, with whom they will shape the artistic vision of the film festival. The Programming Manager also works closely with graphic designers, programming interns, print traffic and guest services staff, and the Marketing Director.

Job Requirements:

- Knowledge of the histories of Asian and Asian American cinemas, though perhaps with more expertise in some fields over others
- Familiarity with contemporary trends in independent filmmaking, including experimental and documentary film
- Proficiency in speaking about and writing on film in terms of the politics of Asian

American communities, Asian American visibility, interracial solidarity, and the white gaze

- A critical and playful perspective on notions of “film quality” and how Asian American cinema can intervene in such notions to foster a progressive cinephilic community
- Strong writing and editing ability, as evidenced by experience or writing samples
- Excellent interpersonal skills and ability to work well and communicate with staff, interns, filmmakers, and audiences
- Strong project management skills, ability to multitask and delegate, and experience collaborating through Google Drive
- Ability to manage a team of interns, fostering an educational and ethical environment of professional and creative development
- Knowledge of Adobe Creative Suite a plus

Job Duties:

- With help from the programming team, producing a short film slate that engages audiences, filmmakers, critics, and curators
- Overseeing submissions and acceptance process, including managing FilmFreeway account, running programming meetings, and delegating viewing assignments
- Producing festival program booklet and website that contextualizes, celebrates, and archives festival slate
- Overseeing collection of all festival assets and preparing them for exhibition and marketing
- Researching, and then watching, a *lot* of movies -- submissions as well as films at university showcases and other festivals
- Writing program notes and conducting festival introductions and Q&As
- Leading team of programming interns
- Supporting Spring Showcase and other year-round events

START DATE: July 2021. We will keep the position open until filled.

COMPENSATION/HOURS: This position is a year-round contract role that will range from intense festival production months (June to November) to variable hours during preparation months (January to May). Pay is commensurate with experience and agreed-upon work schedule.

TO APPLY: Send cover letter and resume to jobs@sdaff.org with “Programming Manager” in the subject line. Please NO CALLS. Pacific Arts Movement is an equal opportunity employer and encourages qualified candidates from all backgrounds to apply.